Barry University
International Students Services

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CHANGE OF STATUS (F-1)

To apply for a change to F-1 status, submit the following documents via certified mail to:

U.S. Citizenship and Immigration Services (USCIS)
Vermont Service Center
75 Lower Welden Street
St. Albans, VT 05479-0001

1. Completed and signed form I-539.

2. Original form I-20 (you must sign and date item #11).

3. Proof of financial support for yourself and any dependents for the first year of study

4. Cover letter addressed to USCIS requesting the change and explaining why the change is needed.

5. Photocopy of your current passport (include photo and expiration date).

6. Photocopy of your current US visa stamp

7. Original I-94 form

8. $370 filing fee and $85 biometrics fee

9. Proof of payment of the SEVIS I-901 fee.

*If you are in a status in which you are not authorized to work (i.e. F-2), you may not be employed in any capacity until you receive notification from the USCIS that your status has been changed. This process can take two to three months.

**If you would like to change from B- 1/B-2 status to F- l or J- 1, please be aware that this change is not often approved unless the B-1/B-2 visa bears the notation "prospective student." Also, petitioners may not attend classes until USCIS has approved status change.

To apply for change of status from F-1 to F-2 (dependent), submit the following documents via certified mail to the address given above:

1. Completed and signed form I-539

2. Current I-20.

3. Cover letter addressed to USCIS requesting the change and explaining why the change is needed

4. Proof of family relationship to primary status holder (F-1), (ex. *marriage or birth certificate)*.

5. Proof of financial support for yourself for the first year of study.

6. New Original form I-20 (primary status holder must sign and date item #11)

7. Photocopies of your passport and that of the primary status holder (photo and expiration date)

8. Photocopies of your current US visa stamp and that of the primary status holder

9. Original I-94 form

10. $370 filing fee and $85 biometrics fee