



Barry University  
11300 N.E. 2nd Avenue  
Miami Shores, FL 33161  
305-899-3063

## **BUCKids Camp JOB DESCRIPTIONS**

Thank you for your interest in our summer positions. The BUCKids Camp is a day camp program for girls and boys ages 5-13 that are looking for a challenging and enriching experience in a supportive, community setting. The program includes physical fitness, sports, games, arts & crafts, special events, swimming, and academics. This year's camp runs from June 8th to July 31st, 2009; comprised of 8 weekly sessions that begin at 8:00 a.m. and finish at 6:00 p.m.

We are currently seeking people with diverse skills and experience to meet our staffing needs. If you are interested in joining our staff this summer, please review the program and position descriptions below, then complete and send in the application along with two completed Staff Leadership Reference Forms. Once we receive your application and you are considered for hire, we will contact you to arrange a personal interview. Following the interview, we will check your references, perform a background check, and speak to you in more detail about the position

All staff members are required to be enrolled in college or have a degree, have solid experience working with children, and possess good communication skills. We are seeking applicants with a willingness to learn and work hard as a team player to create a great summer camp experience for children. A commitment to quality programming, attention to safety and a sense of humor are a must. Standard First Aid, CPR and a valid driver's license are required. Lifeguard and Water Safety Instruction training are highly desirable.

**Academic Instructor: (Reading / Writing) Must hold a valid Florida Teaching Certificate.** Will be responsible for planning and teaching lessons that follow the Florida Sunshine State Standards in reading, writing, and math for grades K-8. Lesson plans must be completed no more than two weeks before camp starts for approval. Will provide some general supervision, oversee appropriate safety standards, and will coordinate and plan several special events. Instructors are responsible for collecting completed assignments, classroom discipline, and general feedback for interested parents. We will also need an art, music, and drama instructor.

**Swimming Instructor:** Must hold appropriate certifications (Lifeguard / WSI) and have experience in working with children and instructional swimming. Instructor must be able to create lesson plans that will allow students to not only learn how to swim but also become better swimmers. Will be responsible for pool supervision, overseeing appropriate safety standards, provide general supervision, and coordinate and plan several special events.

**Physical Education Instructor:** Must hold a valid Florida Teaching Certificate. Instructors will be responsible for planning and teaching lessons that follow the Florida Sunshine State Standards in a variety of sport skills, physical fitness concepts, motor learning development, dance, and health for grades K-8. Will provide some general supervision, oversee appropriate safety standards, and will coordinate and plan several special events.

**Arts and Crafts Instructor:** The Arts and Crafts Instructor must be able to plan, organize, and teach arts & crafts workshops adapted to each age group. Is also responsible for keeping supplies organized and in stock.

**Music/Drama Instructor:** Must demonstrate knowledge in the area of music and drama. Needs to be well verse in music knowledge, instruments, musicians, and history. Also needs to be able to teach and instruct campers on different ways of expressing themselves on stage whether it is drama, debating, acting, or singing.

**Dance Instructor:** Instructor is responsible for teaching dance at all different levels. Must also have dancing knowledge and prior dance experience. A lesson plan must be created to demonstrate a wide verity of dance styles. Instructor must also be able keep kids physically active during dance instruction.

**Counselor:** Will be responsible for the camper's health, safety, and primary care. Will supervise campers in their groups (15-20 campers) daily and assist instructors during activities. A counselor is the main contact person for parents and their concerns. Each counselor will be assigned 1-2 CIT's depending on group roster size.

**Counselors in Training (CIT's):** Will be assigned to a specific counselor or instructor and assist in the daily operations of camp. Specific job duties will be assigned according to the CIT's strengths and skills. This is a non-paying position, but eligible for community service hours.