



- I. **Purpose of Fund**

The purpose of the scholarship fund is to recognize outstanding scholarship by qualified nurses and/or nursing students that will advance knowledge in the area of nursing science and practice. The fund provides monies for tuition and text-books.
 - II. **Fund Sources**

A. General chapter funds as approved in the budget.
 - III. **Processing Fund Monies**

A. The Finance Committee of the chapter recommends funds in the budget from the general fund awarding scholar-ships. This budget is approved by the chapter and administrated by the Executive Board. The Treasurer expends monies from the scholarship fund to the recipients.

B. The Executive Board of the chapter announces the scholarship program. The Board approves the recommendations of the Scholarship Committee and may allocate additional funds for scholarship on the basis of availability.

C. The Scholarship Committee reviews applications; recommends the awards of scholarships according to the policies of the chapter as they correspond to the bylaws of Sigma Theta Tau International; and monitors fund usage by recipients. A five-year record should be kept by the chapter on all recipients of monetary awards. Information on recipients should include name and address, amount of award, and how the person was selected and criteria utilized.
 - IV. **Criteria for Awarding Scholarships**

A. Applicant Criteria

 1. Enrolled in a baccalaureate program in nursing, or
 2. Nursing student enrolled in higher degree program in nursing

B. Application

 1. Submit an application and a written statement of personal and professional goals in nursing
 2. Signed formal agreement for money usage
 3. Attachments:
 - a. Transcript of undergraduate records and graduate work completed
 - b. Letters of recommendation from two faculty members and one professional associate
 - c. Curriculum Vitae

C. Preference will be given to applicants in the following order (other attributes being equal)¹:

 1. Active Sigma Theta Tau International members
 2. Sigma Theta Tau members
 3. Non-members of Sigma Theta Tau

D. Competitive basis for fund allocation

 1. Quality of written goals
 2. Contribution or potential contribution to nursing and public benefit
 3. Scholarship fund budget and number of proposals submitted
 - V. **Scholarship Allocation**

The amount of a scholarship will be determined by the amount of funds requested, the number of requests and the availability of monies in the chapter scholarship fund. A maximum amount of \$1,000 can be awarded per applicant.
 - VI. **Scholarship Committee**

The Scholarship Committee consists of three appointed chapter members who have experience in nursing education. One member must hold an earned doctorate. The Treasurer is an ex-officio member.
 - VII. **Publicity**

A. The availability of scholarship is published in the chapter newsletter

B. The criteria for awarding scholarships and the selection process is published in the chapter newsletter

C. Scholarship recipients are published in the chapter newsletter

D. Final reports are to be made available at chapter meeting

E. Awards are to be reported in chapter newsletters

F. Completion of the studies are announced in chapter newsletters
 - VIII. **Scholarship Application Deadlines**

A. Deadline for application submittal is posted on the Lambda Chi home page.

B. Scholarship awards are made annually in the Spring
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¹ No member of the awards, scholarship, and research committees or the chapter board of directors is eligible for funding while in office.