

Center for Student Involvement

Landon Student Union, Suite 202

11300 NE 2nd Ave

Miami Shores, FL 33161

Office: (305) 899-3961

[**studentinvolvement@mail.barry.edu**](mailto:studentinvolvement@mail.barry.edu)



Student Organization Council

Landon Student Union, Suite 206D

11300 NE 2nd Ave

Miami Shores, FL 33161

Office: (305) 899-4767

[**soc@mail.barry.edu**](mailto:soc@mail.barry.edu)

**Student Organization Advisor Consent Form**

This form must be submitted to the Coordinator or Graduate Assistant of Student Organizations in Landon 108 or 202.

In order to maintain registration from the Center for Student Involvement and the use of all university facilities and services, every campus organization must submit an Advisor Consent Form. If at any time during the semester the advisor changes, a new form must be submitted.

**Student Organization:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Semester or Academic Year**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By signing this form, as the advisor, I agree to:

1. To maintain contact with the President or a designated officer at least once a month.
2. To be reasonably informed concerning the purpose and programs of the organization.
3. To be reasonably informed concerning university policies and procedures governing student activities and organizations.
4. To attend and supervise club or organization events and programs. If the advisor is unable to attend, he or she must find a faculty or staff member to attend in his or her place.
5. To frequently attend the meetings of the organization.
6. To encourage and help members of the organization to be effective with their activities and programs.
7. To provide feedback and confront behavior in members which may be detrimental to the individual and/or other members of the organization.
8. To provide advice on the planning and implementation of events and activities.
9. To take an active part in the orderly transition of responsibilities between old and new officers.
10. To participate in campus leadership programs as necessary.
11. To provide continuity for the organization from year to year.
12. To receive a copy of all official correspondence including, but not limited to, communication with the Center for Student Involvement, Student Organization Council, and the organization’s national headquarters, if applicable.
13. To be willing as an advisor to accept telephone messages or correspondence via the university mail system regarding activities or announcements that should be conveyed to the officers.

As an employee of Barry University, I agree to serve as advisor to the registered/recognized student organization named above, which shall be officially registered with the Center for Student Invovlement. I understand and agree to meet the following responsibilities listed above.

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**Advisor Name**  Department

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Extension Email

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**Signature** Date