

## CERTIFICATE OF ENROLLMENT REQUEST

Certificates not claimed within 30 days of printing will be discarded and must be reordered. **Please allow 2-3 business days.**

Date of Request: \_\_\_\_\_ Barry ID: \_\_\_\_\_ **AND** Last 4SSN: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Division:  Full-Time  Part Time

Current Status:  1L  2L  3L  4L

I would like to request a Certificate of Enrollment letter prepared for me stating my current status as a full-time or part-time student at the School of Law.

I will pick the letter up from the Registrar's Office

Please email letter to the following name/email address

\_\_\_\_\_

Please mail the letter to the following address:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### OFFICIAL USE ONLY:

Current Term: \_\_\_\_\_

Date Processed: \_\_\_\_\_

BY: \_\_\_\_\_