

DOCUMENT REQUEST FORM

NAME: _____
(SURNAME) (FIRST) (MIDDLE)

BIRTHDATE: _____ CITIZENSHIP: _____

STUDENT ID#: _____ LOCAL TELEPHONE: _____

MAJOR: _____ UG / GRAD/ DOCTORATE: (circle one)

START SEMESTER: _____ GRADUATION DATE: _____

STATUS: () F-1 () J-1 () OTHER: _____

***** ISS STAFF WILL COMPLETE THIS SECTION *****

_____ I-20 or DS-2019 (student copy) signed for travel.

_____ New I-20 or DS-2019 because of:

() Program Extension () Lost/Damaged I-20 () Change of Major
() Updated Information: _____ () Other: _____

_____ Status Letter for:

() Current Enrollment () Military () Overall Status () Visa Renewal

_____ Expense Letter (details current costs for academic year's tuition, fees, etc.)

_____ CADIVI letter C.I. # _____ Fall _____ Spring _____ Summer _____

Tuition: \$ _____ Room & Board: \$ _____

_____ Invitation(s) Guest name: _____ Last name: _____ Relationship: _____

_____ Complete Transfer Certification Form to: _____

_____ Letter of Introduction for Social Security application

_____ Immigration (change of status)

*Please allow four (4) days for processing of letters or documents.
I certify that this information is to be released at my request.*

Student Signature Date Pick-up Date

(Office Use Only):
REQUEST COMPLETED: _____
NEED MORE DATA: _____
CANNOT FILL REQUEST; REASON: _____